

**MINUTES OF LIBRARY BOARD OF TRUSTEES MEETING**

**May 1, 2008**

**7:15 pm**

Approved May 29, 2008

Present: George Hayward, Howard Jacobs, Thomas McCarthy, Susan Wolfert; Eugenie Contrata, Library Director, Marilyn Greiner, Assistant Library Director

Visitors: Lorraine Cantori, Ed Krauss, Bob Reninger, Hal Samis, Calvin Thomas, Pat Weems, one unidentified individual

President Jacobs called the meeting to order at 7:25 p.m.

President Jacobs said he had signed a letter to send to Nita Lowey's office regarding changing the Library's postal address to Greenburgh, NY 10523 from Elmsford, NY 10523.

President Jacobs said he had attended a meeting of the staff committee planning for the Library's opening ceremony. Mr. Deitchman reported on the committee's meeting, saying that the committee was planning a printed program for opening day and would be approaching local businesses to buy advertising in the program. He said there were several sub-committees and they were in the process of planning events, such as music, commemorative items to be given out, an event for children and events celebrating the opening of the Library to be held in the month following opening day.

Mr. Samis stated that the Library has made a legal claim that it owns the land at 300 Tarrytown Road in the New York State grant applications, but said the villages also owned the land.

Ms. Weems said she thinks unincorporated Greenburgh should pay for its fair share of the Library and wants the Library Board to act fiscally responsible in cutting back wherever possible because the Town is short of money.

Mr. Krauss said he believes the Town is paying \$19.8 million for the library, but getting a library worth \$10 - \$12 million.

Secretary/Treasurer Hayward moved the minutes from the April 3, 2008 meeting be accepted as presented. Trustee McCarthy seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward said the bills had been reviewed and were in order. Secretary/Treasurer Hayward made a motion to approve the bills from March 17, 2008 through April 16, 2008, in the amount of \$24,576.69, for payment. Trustee Wolfert seconded the motion and it was unanimously approved.

Vice President Wolfert had several questions about the Treasurer's Report and then moved to approve it. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

**Administration Report**

Secretary/Treasurer Hayward asked about the status of the Cybermobile. Director Contrata said the Cybermobile was working and on the road. Vice President Wolfert asked who was paying for the part-time driver and Director Contrata said that the Theodore Young Community Center was paying the part-time driver salary.

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**Building Committee**

President Jacobs said Triton Construction had reported the following:  
The ceiling grid and mechanical equipment in the original building was complete.  
The curtain wall and glazing is 95% complete.  
The paving of the parking lot has begun.  
The brickwork is 90% complete.  
Curbs, sidewalks and ramps are 70% complete.  
The final grading is in progress.  
Painting has begun on the walls in the original structure.

**New Business**

There was discussion about questions sent to the Library Board. Secretary/Hayward will review the questions and prepare answers.

Discussion of policies for the new building was deferred to the next meeting.

The Board will share a list of priority items for the new building with the Library Foundation.

President Jacobs asked who determined where the 15 security cameras would be installed. Director Contrata said it was the recommendation of Edutek, the technology consultant. At President Jacob's suggestion Director Contrata will consult with the Greenburgh Chief of Police as to any security suggestions he might have.

With some minor corrections Vice President Wolfert moved to approve the Library's annual New York State Report. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

There was discussion regarding a donation of a mural in the Children's Room by a noted local children's illustrator that was brought to the Library's attention by Vicki Cobb. The Board approved opening up negotiations with the illustrator. Trustee Palevsky will be present at the negotiations.

**Announcements**

President Jacobs and Secretary/Treasurer Hayward will be registered for the WLS Trustee Institute on Thursday, June 5.

The Board changed the October Library Board meeting date from October 23 to October 30.

Visitor Lorraine Cantori asked why there is not a detailed budget of the Library's expenses. Vice President Wolfert said though the Library is not legally required to, it does provide a line by line explanation of the money spent in the Town's budget.

President Jacobs welcomed Calvin Thomas to the meeting at approximately 8:20 p.m., and was informed that Mr. Thomas had been appointed to the Library Board of Trustees earlier that week. President Jacobs noted the Library Board had not been informed of the appointment.

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Vice President Wolfert moved to open Executive Session to discuss legal and personnel issues. Trustee McCarthy seconded the motion and it was unanimously approved at 8:50 p.m.

Vice President moved to close Executive Session. Trustee McCarthy seconded the motion and it was unanimously approved at 9:45 p.m.

Director Contrata informed the Library Board about the Community Block Grant application the Library had submitted to the Town, given them written information including a copy of the application handed in.

Secretary/Treasurer Hayward moved to adjourn the meeting. Trustee McCarthy seconded the motion and it was unanimously approved.

The meeting was adjourned at 9:50 p.m.

Minutes transcribed by Cory Deitchman, Assistant to the Library Director.